

MANMOHAN TECHNICAL UNIVERSITY MEMO

<u>ДД</u>	ILMO
COUNCY 2019	DATE:
FROM:	T0:
FOR:	
Necessary Action	☐ Please reply
\square Information	☐ Please file
☐ Comment	☐ Please retain
□ Approval	☐ Please type
Signature and return	Please return
Please report	Please photocopy: copies
Please reply direct	Please discuss with me
Brief me	☐ Please prepare file
According to discussion	☐ Please prepare tippani
	☐ Please pass it on
REMARKS:	

☐ Reference attached, P.T.O.



MANMOHAN TECHNICAL UNIVERSITY MEMO

DATE:

☐ Reference attached, P.T.O.

FROM:	T0:
FOR:	
☐ Necessary Action ☐ Information ☐ Comment ☐ Approval ☐ Signature and return ☐ Please report ☐ Please reply direct ☐ Brief me ☐ According to discussion ☐ According to your request REMARKS:	☐ Please reply ☐ Please file ☐ Please retain ☐ Please type ☐ Please return ☐ Please photocopy: copies ☐ Please discuss with me ☐ Please prepare file ☐ Please prepare tippani ☐ Please pass it on